

Bridgend County Borough Council - Audit Committee
21st March 2007
Report of the Chief Internal Auditor – Completed Audits

PURPOSE OF REPORT

1. To summarise for members the findings of the audits recently completed by the Internal Audit Division.

COMPLETED AUDITS

2. This is summarised in the following table:-

Report	Draft Report Issued	Audit Days	Key Messages	Audit Opinion	Key Action Plan Dates
Grand Pavilion	Dec 2006	37	<ul style="list-style-type: none"> • A detailed development plan for 2005 to 2011 has been produced with a large number of targets. • A much improved set of financial and related information is maintained by managers. • Written procedures for staff have been produced/updated. • The Databox information computer system is more robust and is supported by Resources IT. • The Pavilion displays information on events both on the Authority's web site and on a web 	Well Controlled	April 2007

Report	Draft Report Issued	Audit Days	Key Messages	Audit Opinion	Key Action Plan Dates
			<p>site of its own.</p> <ul style="list-style-type: none"> • Information on other venues and best practice is sought. • Regular meetings with staff at the Pavilion are held. • Management itself has recognized the need to develop a marketing strategy and to evaluate the benefits from resources used in this area. • Whilst the outsourcing of the catering function is very new for controls to operate, there is an urgent need to check the qualifications of all catering staff. 		
Section 106 Agreements	August 2006	16	See below	Inadequate	N/A

3. Members will note the inadequate opinion in respect of Section 106 agreements. In accordance with their past wishes I attach a full copy of the report in an appendix to this report and have requested management attendance at the committee.
4. I will be happy to deal with any points members wish to raise on this audit or if they wish to produce a fuller report at the next meeting.

RECOMMENDATION

5. That members note completion and key messages arising from the above audits.

Nyall Meredith

Chief Internal Auditor

Contact officer tel: Nyall Meredith, Chief Internal Auditor, 754901

Background documents:

Audit Reports in respect of the above audit held within the internal audit division.